

COMOX VALLEY PRESBYTERIAN CHURCH

ANNUAL REPORT **2019** Minister: Rev. Jennifer Geddes

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COMOX VALLEY PRESBYTERIAN CHURCH

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Balance Sheet

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Who We Are and What We Do

CVPC is a congregation of the Presbyterian Church in Canada which is

Living a Vision for Christ in Community

Opportunities to serve your soul:

Tai Chi every Tuesday at 9:30 am

Centering Prayer every Friday at 2:30 pm

Church Breakfast first Saturday of every month Sept. to June at 8:30 am at the White Spot

Adult Bible Study throughout the year

Ash Wednesday and Holy Week Services shared with the United Churches

Opportunities to serve your church:

The following groups, clubs, committees and volunteer opportunities are looking for new volunteers;

Counters approximately once a month

Sunday School Assistant

Greeters approximately twice every three months

Coffee Hosts approximately twice every three months

Scripture Readers approximately once every three months

Prayer Group meets every other Wednesday at 7 pm

Fellowship Group meets first Tuesday of every month

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Ladies Circle meets the third Tuesday of every month

Mission and Outreach Committee meets the fourth Thursday of every month

Finance Committee meets the fourth week of every month

Pastoral Care Committee meets every other month

Building and Property Committee meets as needed

Christian Education Committee meets as needed

Worship Committee meets as needed

Joy to the World Committee meets as needed

Opportunities to serve your community:

Sonshine Lunch Club. Members of CVPC assist on Fridays

First Sunday of every month is Food Bank collection

\$10 a month club

Lenten Project

Christmas Hampers and White Gifts Sunday

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MINISTER'S REPORT

A Message from the Minister

Upon reflection every year seems to have its ups and downs but I want to acknowledge that 2019 included some significant changes and required us all to adapt to new normals. It was obvious from our service of peace and healing in December that so many of us have had to deal with grief, sometimes due to the loss of key members of our congregation and other times due to loss of abilities. Sometimes we were mildly prepared for these changes and sometimes they surprised us. However, while I continue to reflect I am also struck by the awesome power of God who has guided us through these changes, given us the courage to learn new things, and developed a sense of mission within CVPC.

Within the administration of the church, 2019 began with a change in staff. Katie Campbell was hired as our administrator and continues to be a key point person for anyone coming into the church. I thank her for her ability to balance all the rentals (of which we now have many!), preparations for the Sunday service and any kind of random excitement that tends to pop up. I was also very pleased to be a part of the process to look at expanding our staff including developing a Pastoral Care Assistant position and custodian. With Al Wedel's passing in August we were also required to discern and develop what we hope for our music ministry. I look forward to working in partnership with Angela Hope as our Pastoral Care Assistant. In an ageing congregation these pastoral visits help us all stay connected and cared for. Please know that I will also continue to provide pastoral care in partnership with Angela particularly when it is an emergency, new members, or spiritual matters. I continue to pray for and encourage the custodian and choir director hiring committees and look forward to the potential those positions provide.

I am so impressed with all the work that went into rethinking our governance, including changes to our committee structure, changes to the policies regarding chairs and changing to termed service for our elders. It continues to require some getting used to but it is our hope that out of these changes more volunteers are not only encouraged but that burn out is avoided in those who have done an amazing job volunteering for years. I am so thankful for the various committees, groups and leaders in this congregation who facilitate a love for fellowship, prayer, worship, programs, pastoral care and joy!

In February I started a Bible Study entitled, *Anxious for Nothing*. Unintentionally this study helped us all deal with the inevitable changes we were about to face. In the Fall we enjoyed another Bible study called *The New Testament You Never Knew*. Both studies followed a video

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series and included small group discussion. I continue to be so grateful for my colleagues in ministry. I was so pleased with the moving Holy Week services and the three summer services in which we joined together with the United Churches. At a recent Faith Leaders Lunch we discovered that of those present I was the second longest service minister in the valley! This is in part due to some major changes at our sister churches. I look forward to working alongside these colleagues as we increase our visibility by working and worshipping together.

On a personal level, Mike and I were very privileged in being part of an exposure tour subsidized by the national church to Palestine-Israel. There we saw what hope, resilience, and hospitality really mean. Not only did visiting the historic sites have an impact on how I read and interpret Scripture but more importantly meeting the people, particularly the Palestinian-Christians, allowed me to discern what it truly means to be the hands, feet and heart of Christ to an oppressed people. I am so thankful to the Fellowship Committee who did an outstanding job hosting "A Night in Palestine" in November. Two other events that stand out in my mind are the Regional Women's Gathering where I served as preacher and the 2019 General Assembly where I served as commissioner. Those national gatherings help remind me that the Presbyterian Church in Canada is diverse and full of vibrant leaders.

As I begin my 7th year at CVPC I look forward to many exciting developments. I am particularly encouraged by the New Beginnings Development Committee which is looking into the use of our property. I look forward to leading the upcoming Bible Study *The Walk: Five Essential Practices of the Christian Life* and I pray that as the national church also faces some changes we are reminded of God's creative power, Christ's abiding love and the Spirit's holy guidance.

The Rev. Jennifer Geddes

Minister

SESSION

The Session has been very busy throughout 2019. Each meeting begins with a devotional led by Rev. Jenn from a document entitled "Session Starters: The Ministry of Elders". We thank God that He has been our loving guide in the many decisions that took place in 2019.

Early in the year Katie Campbell was hired as an administrative Assistant.

Following the Presbytery's Visitation Team's report we recommended that we make a greater effort to rent the church premises by local groups with a leaning toward missional outreach. We now have more regular user groups like the Photographic Society, BeCalm Meditation and Sweet Sante Fe Ukelele and Guitar Adult group lessons as well as many other committee groups using

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our space.

Many of our 'New Beginnings' items have moved forward. The Task Groups have worked hard to implement some of the goals including the Food Outreach which runs a Thursday morning coffee and conversation and we have hired Angela Hope as our Pastoral Care Assistant. Hiring committees are currently working on hiring a Custodian and a Choir Director

Another outcome of New Beginnings was changes to our committee structure. Terms of Reference for all committees are available through the office.

Some changes are that the archives is no longer a committee but we thank June Kuhn who has agreed to serve as our archivist. Gardens Committee is now incorporated into Building Committee, and Leading with Care is now incorporated into Personnel Committee. In order to alleviate concerns regarding burnout and to encourage others to take on leadership roles, all chairs of committees are required to step down for a minimum of 1 year after serving for 3 years. Also all committees are required to have an elder rep service on the committee. This rep may not have to attend all the meetings but serves as a liaison between the committee and the session.

The Session also approved moving from life-time service to termed service for elders. This means that 1/3 of the currently serving elders will resign from active service every 2 years and that elders will serve a maximum 6 year term before being required to take a minimum 2 year sabbatical.

We received with regret and deep thanks the resignations of June Kuhn, Sharon Scott, Adriana Van Tongeren and Bill Kennedy from active service. We welcome Laura Cheyne, Erica Farrell, Neil McLeod and Corinne Wester to our session.

Thank you to all the committee chairs, committee members, and numerous volunteers who share in the ministry of this church!

Co- clerk Heather Philip

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CONGREGATIONAL STATISTICS 2019

Total membership including adherents as of December 31, 2019: 136

Membership Additions:

By Certificate of Transfer: **6- Derek & Valerie Mowatt 22/1/19**

Randy & Judi Restemeyer 22/1/19

Shaun & Sabine Brown 12/3/19

By Profession of Faith: **0**

Total Member added to the Communicant Roll: 6

Membership Deletions:

By Certificate: **0**

By death: **7-**

Rita Tingle	4/2/19
Doug Beatty	14/2/19
Raymond Ellis	21/3/19
Pieter Riedijk	9/5/19
Albert Wedel	25/8/19
Ron Jackson	27/8/19
Lee Ellis	9/11/19

By revision of Roll: **0**

Total Members removed from the Communicant Roll: 7

Net Membership Change:

Roll Numbers: Communicant members: **107**
Adherents: **29**
Households: **101**

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Average Attendance: **74 adults, 3 children**

Baptisms: 0

Marriage: 1 – Peter Richardson/Sheri Rodwell

Funerals/memorials Internments: 5

Raymond Ellis
Rosalie(Lee) Ellis
Ron Jackson
Pieter Riedyk
Albert Wedel

IN MEMORIUM

Doug Beatty
Rita Tingle

Ron Jackson
Pieter Riedyk

Rosalie (Lee) Ellis
Albert Wedel

Raymond Ellis

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MINUTES OF ANNUAL GENERAL MEETING HELD SUNDAY, MARCH 17,
2019 AT COMOX VALLEY PRESBYTERIAN CHURCH

1. Opening Prayer – Rev. Jennifer Geddes opened the meeting with prayer
2. Call To Order – The meeting was called to order by Rev. Jenn.
3. Election of Secretary
MOTION – MOVED by Sharon Cunningham SECONDED by Marg Carr that Corinne Wester be the Secretary for this meeting. CARRIED
4. Approval of Agenda-
MOTION- MOVED by Heather Philip SECONDED by Adrianna Van Tongeren that the agenda be approved as presented/amended. CARRIED
5. Minutes of March 18 , 2018 Annual General Meeting and Dec. 2, 2018 Budget Meeting
MOTION – MOVED by David Sherstone, SECONDED by Lorna Dyall that the Minutes of the Annual General Meeting held March 18, 2018 and Dec. 2, 2018 be approved. CARRIED
6. Approval of Committee and Group Reports-
Reports of the various Committees and Groups were reviewed with an opportunity for questions to be asked. These include Archives, Building and Maintenance, Centering Prayer, Christian Education, Church Breakfast, Fellowship, Finance, Harvest Gardens, Joy to the World, Ladies Circle, Leading with Care, Mission and Outreach, Music, Offering Counters, Pastoral Care, Prayer Group, and Worship.
MOTION- MOVED by Coby Sherstone, SECONDED by Libby Day that the reports be approved as written.
7. Open Discussion
Updates from the Task Groups: The terms of reference from the three task groups were given.
Governance: Bob Mortimer provided an update. TOR: The Task Group will address various areas to evaluate and recommend any modification (if necessary) to the structure, decision-making processes, and responsibilities of individuals and groups.
Food Outreach: June Kuhn provided an update. TOR: To build fellowship over food within the church, as well as to reach out to the community for inclusion

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Staffing Needs: Adriana Van Tongeren provided an update. TOR: We will investigate the staffing needs in two areas, custodial and pastoral care support worker.

8. Courtesies

Heather Philip, co-clerk. Expressed gratitude to committees and chair people of the church and expressed thanks to Jenn.

9. Adjournment and Benediction:

MOTION – MOVED by Mike Day that the meeting be adjourned at the conclusion of the benediction by Rev. Jenn. CARRIED

MINUTES OF CONGREGATIONAL MEETING - COMOX VALLEY PRESBYTERIAN CHURCH, SUNDAY, NOVEMBER 24, 2019 FOLLOWING THE SERVICE OF WORSHIP

Rev. Jenn Geddes called the meeting to order with prayer at 11:50am

Nominations from the floor were received for a recorder for the meeting.

MOTION: MOVED by W. Penner SECONDED by M. Carr that Corinne Wester be the recorder for this meeting. CARRIED

Ruth Rivington and Marg Carr gave a brief presentation on Stewardship, our 25th anniversary year theme.

Bob Mortimer highlighted the third quarter report

Wayne thanked Marg Carr for her hard work chairing the finance committee for many years.

Wayne Penner outlined the proposed 2020 budget explaining any differences.

MOTION: MOVED by D. Sherstone SECONDED by E. Day that the proposed 2020 budget be accepted. CARRIED

Thanks was voiced to the Finance Committee for their special gifts in managing the financial resources of this congregation.

MOTION: MOVED by Mike Day that the meeting be adjourned following the benediction. CARRIED

Rev. Jenn closed the meeting with a benediction.

ARCHIVES

The Church Archives is the careful storage and maintenance of CVPC records and pictures. As years go on, it will be more and more important to be able to access early documents. As special anniversaries occur, it is very important to retrace our early years.

If you hold information that you feel should be in Archives, please contact me. If you require documents or pictures from Archives, I will assist you in locating and duplicating them.

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Respectfully submitted by June Kuhn, Chair

BUILDING AND MAINTENANCE COMMITTEE

As a Committee reporting to the Session it is responsible for ensuring maintenance, repair and upgrades to the building and grounds of the CVPC. Effective January, 2020, at the instruction of Session, the Harvest Gardens Project is to be integrated into the Building & Maintenance Committee responsibility.

In 2019 the major activities were:

1. Continuation of contracts for landscaping, janitorial services, and lawn cutting.
2. Servicing the furnace.
3. Considerable time was expended in attempting to achieve acceptable snow removal and de-icing service from the contractor. For several snow removal and de-icing events, the Committee refused to pay the full amount owing as there was considerable damage to parking lot dividers and sidewalks were inadequately cleared. For the third year in a row a search was made to find a better contractor for the 2019/2020 winter. (This is a chronic problem as the infrequent snow events provide limited opportunity for contractors to recover equipment and material costs.) A contract with Island Enterprises was signed in early November, however costs are expected to be significantly higher than for 2018/2019.
4. Servicing of the offices air conditioning/heat pump system for the south-facing Administrative Assistant, Ministerial and Christian Education rooms (May).
5. Wax stripping and re-waxing of sanctuary and hallway did not occur as winter storms on two occasions prevented the Nanaimo based contractor from travelling to Courtenay.
6. Servicing of the fire alarms, sprinklers, and fire extinguishers (January).
7. A large tree and several larger shrubs were cut down/dug out of the gardens. This was done by Committee Members to reduce the cost of having the contract gardeners do the work and charging for the removal of roots, trunk and large branches to the land fill.
8. Similar to 7., above, the Committee had the waste from a major thinning of the gardens dumped in the parking lot and members hauled several loads to the chipping facility adjacent to the airport.
9. In late Spring the windows were cleaned by contractor Shine-Eze.
10. A number of minor repair or replacement tasks were completed, including monitoring and adjusting of lawn and garden sprinkling schedules to comply with Regional District restrictions. Final expenditures are expected to see the Committee meet it's 2019 budget. The final expenditures may show a \$1,000 to \$2,000 surplus. ***Respectfully submitted: David Sherstone (Chair)***

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CENTERING PRAYER

As Christians, many of us have experienced an unexpected moving of the Holy Spirit in our lives. We look back in wonder, and desire to repeat that closeness with the spirit. Was it a reality, or just a dream? Centering Prayer is one way to prepare ourselves to be open to the Holy Spirit – to prepare the “soil” of our being, as it were, for the “seed” of the Word of God.

Our group sits quietly, for 20 minutes, to clear our minds and be open to the Holy Spirit. Just as in the normal way we pray, using words, we get better without contemplative prayer as we practice it. As we continue to meet together each week, the more “normal” silent prayer becomes. We look forward to the nourishment of our inner selves as the Temple of the living God.

The Centering Prayer Group meets each Friday afternoon at 2:30 pm in the Library. We welcome those who feel drawn to worship with us.

With Thanks, Submitted by Paul Claydon

CHRISTIAN EDUCATION

The mandate of the Christian Education (CE) Committee is to make recommendations to Session regarding courses and classes, for Children and adults that foster spiritual growth of the congregation and its members. CE is an important part of our growth together in faith, no matter our age. This committee is currently looking for a chair to facilitate the moderating of meetings. One does not need to have experience in leading Sunday School nor Adult Bible study but we would encourage participation in either program.

This year Rev. Jenn led two adult Bible studies. In the Winter/Spring she lead a study entitled *Anxious for Nothing* by Max Lucado and in the Fall/Winter the study was entitled *The New Testament You Never Knew* by N.T. Wright and M.F. Bird. If you have ideas for studies or if there are specific books of the Bible you would like to learn more about please don't hesitate to let Jenn know. We also encourage that if there are those who have led Bible studies before to please speak to the CE committee if you are interested in leading a study again.

Libby Cornock and Jessie Schut are the leaders for children's education. We have a teaching schedule so that there will (almost) always be someone there to work with the children if they show up. We take a break during the summer months. We use the Young Children in Worship Program, and it works very well in the renovated classroom. Our parents and

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grandparents are connected by email so we usually know in advance when we have children attending. This is a huge help for our preparations.

Highlights for us:

- o children have been developing friendships with each other and contacting each other outside of church
- o we almost always have at least one child, but often 2-6 children attending
- o we get comments like, "This is fun!"
- o we enjoy the open questions that children come with. For instance: "How do you know God is real?"
- o Jeanette's boys are back, and Warren is fitting in very nicely. Michael still needs one-on-one attention in the nursery, and for this, we need volunteers.
- o Because some of the children are involved in Sunday morning ski lessons this winter, Libby has been inviting these children to come to their home Sunday afternoon for a family time, featuring a Bible story, prayer, and pizza.

Libby and Jessie are also highly involved in the children's program at Joy to the World. This year we had about 80 students from 2 schools visiting the display, where they participated in a scavenger hunt, the dress-up room, decorating Nativity cookies, and visiting the light room. Sheila MacLellan made over 250 cookies, ready for icing, for this event. Some children were not at all familiar with the Christmas story. What an opportunity for us to tell it!

Corinne Wester and Maryka organized a Christmas pageant which was well received. Maryka is to be thanked for refurbishing some of the costumes (which we have had for years) with new collars.

Our needs, in particular, are for volunteers to help out on the first Sunday of the month, when Jeanette and the boys attend. We would like to thank all those who participate when they can. We also welcome you to come and participate in our classroom activities any time you want to, just to see what is going on there. You'll have fun, for sure.

Jessie Schut

CHURCH BREAKFAST

The Church Breakfast is an informal gathering for church members and adherents. Our

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mandate is to promote fellowship and to be able to listen to speakers on a wide range of Topics. Everyone is welcome to attend and you may bring a guest if space permits. There will be a sign up sheet on the bulletin board, so we know how many places to reserve. We meet on the first Saturday of each month at 8:30 am at the White Spot in Courtenay except for July and August. We pay for our own meal, plus \$1 each to help pay for the speaker's meal. Any remaining money after the June breakfast is donated to the \$10.00 a month club.

During the year we had speakers ranging from Judi Restimeyer on coping with Alzheimer's disease; Bob Scales on Genealogy and family research; Wendy Sutton on our options for Care Giver Support; Michael Aiken on the present and future of The Views; Jean Bullard in depth on Judas Iscariot; Fred Bigelow updated us on the Comox Valley Airport; and RCMP Const. Monika Terrangi informed us on current Frauds and Scams.

Our December breakfast was fun Christmas based event with each of us sharing our favorite Christmas memories and prizes for the best/ugliest Christmas sweaters.

We invite you to join us for the next breakfast. If you wish to speak to the group, or if you have an idea for a speaker please let us know.

I am stepping down from chairing this group as of April of this year. I want to thank everyone for their support over the years, it has been a real pleasure.

I am very pleased that Neil McLeod has volunteered to take over as chair of the Church Breakfast in April and we look forward to new leadership!

FMI: Lloyd Kuhn 250-339-4996

Neil McLeod 250-871-4568; cell 250-778-585-0045

Respectfully submitted by : Lloyd Kuhn

COFFEE, COOKIES AND CONVERSATION

One of the committees formed after the New Beginnings meetings was to discuss the formation of a Food Outreach Program. The initial committee was formed with 5 people but we are down to three people, June Kuhn, Angela Hope and Pat Douglas with Ruth Rivington as our representative elder. We would welcome new members!

After several meetings and input from a church survey we decided to offer a coffee, cookies and conversation program twice a month with a view to also offering a cooking program in the future. Corinne Wester compiled an attractive poster which we placed around the church, at the d'Esterre Seniors Centre and in other places in the community.

We commenced in September and meet on the first and third Thursdays of each month at 10:30 am. We open and close with prayer and try to stick to one hour. Topics of conversation are not usually religious based and we avoid politics. They have included the environment, climate change, recycling, reducing and reusing, goals and funeral preparation. One week we had a guest speaker on earthquake preparedness followed by a discussion. We started off with a very encouraging attendance of 17 but numbers have dwindled since then and vary a lot. Jessie Schut

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wrote an excellent article which was recently published in the local paper. This resulted in four new people joining us at our last session. We hope to encourage more people to attend from the community and the church. We welcome ideas and suggestions for topics.

Respectfully submitted by : Pat Douglas

FELLOWSHIP

The Fellowship group consists of about 12 members. Our mandate is to provide fellowship within the congregation. This is done in many ways through arranging special events such as teas, dinners, cookie exchange, etc.

The Fellowship Group also equips and maintains the kitchen, providing coffee, tea, juice, cream and cookies for after service coffee time.

Provides meals/light lunches/snacks for special occasions.
Provides seasonal floral displays
Prepares and serves lunches/teas for memorials.
Assists Joy To The World by providing a tea for seniors.
Decorates the church for special occasions.
When fundraising, part of the money is donated to the roof/furnace fund.
We contribute annually to a Malawi orphanage.

During the year we catered to 4 memorials
Easter service lunch
Presbytry lunch
Assisted with Pastoral Care tea
Palestine dinner/ Craft Sale
Joy to The World Seniors tea
Cookie Exchange

The cookie exchange was a new event in 2019. Over 20 people attended, bringing some of their special Christmas cookies. Everyone helped pack decorative boxes with an assortment of cookies. These were then given to Rev. Jenn Geddes to be distributed to those church people homebound or in need of special cheer. Those attending the cookie exchange enjoyed refreshments, and took home some assorted cookies. We plan to make this an annual event.

The Fellowship Group meets on the first Tuesday of the month, except in July and August at 11am in the library. We average about 10 people attending a month. We welcome you, (men & ladies) to join us.
If you prefer to assist in other ways, please let us know.

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*Respectfully submitted by
June Kuhn, Chair*

JOY TO THE WORLD

Our 6th Annual display of nativity sets was held Dec. 6 and 7. Thanks to the work of our volunteers, it was a glorious success. We had over 200 sets on display, about 1/4 of them never displayed before. Our visitors numbered about 500, which included school groups of 80 children with their leaders.

The committee begins its work in January, when we meet to debrief the previous event, pinpointing what needs to change, and what worked really well. We also set the date for the next display; we have decided to stick to the first weekend in December.

The work on the event begins in earnest in September, when we first remind ourselves of our mission and why we are doing this. Then we divide up the tasks. After that we meet almost every other week until the event happens. The meetings are a real source of encouragement and mutual support.

The change in schedule this year worked very well. On Wednesday afternoon, we set up the hall. On Thursday the school children visit, one group in the morning, one group in the afternoon. The children's visits have taken on a life of their own and are an important part of the event. On Friday, the Senior's Tea and visit happens in the afternoon, and then the display is opened to the public late Friday afternoon and all day Saturday. Take-down happens at 4 p.m. Saturday. It's amazing how quickly everything goes back to its place, and nothing is left to do except be thankful that God has blessed our work, and to look forward to the next event, Dec. 4 and 5, 2020.

Photographers from the Comox Valley Photographic Society, which meets monthly at our church, took pictures at the event, and then edited those photos into a 3 minute video, accompanied by lovely music. We'll be able to use that video in future promotions.

We thank the congregation for its cheerful support. Your hours of volunteering and your words of encouragement are a blessing to us.

As per session's decision on having limited terms for chairpersons, this is the year that our chairperson Jessie Schut steps back and someone new takes her place. That will be Nerissa Thomas. Thanks, Nerissa for your willingness to serve.

***Report submitted by the Committee:
Peg McMillan, Lois Lupkoski, Nerissa Thomas, Sheila McLellan, Al Schut and Jessie Schut,***

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with Heather Phillip as Session Representative, and Jenn Geddes as spiritual advisor.

LADIES CIRCLE

The ladies circle meets once a month on the third Tuesday from 2 - 4. We welcome all ladies to join us for a time of fellowship, knitting, if you wish, and coffee and tea afterwards and maybe even a cookie or two.

This past year we have made some more prayer shawls and given them to various members of the congregation who were going through a rough time. We also have taken donations of gently used or new socks, mitts, scarves and hats to be taken to the soup kitchen for those in need of them.

Please think about joining us.

Sheila McLellan

CHOIR REPORT

This was a difficult year for our choir as we lost our beloved conductor Al Wedel. We will always remember his work and leadership in our church. He was a rich blessing to us. All the choir music which Al kept at his house was donated to the church. Thanks to Maggie Shaw and Elvera Penner for sorting through 15 boxes of music. The music is now organized in two filing cabinets in the library.

We are in the process of looking for a new conductor but it is not easy. We want to thank Carol Anne Parkinson for being so willing to help us in the interim. She is also an excellent conductor and her leadership is greatly appreciated. Thanks again to Elvera Penner for her piano playing. We look forward to seeing how God will lead us in the future.

Wayne Penner

MISSION REPORT

Members of the Mission and Outreach Committee:

Laura Cheyne	Adriana van Tongeren	Angela Hope	Maryka Wester	Lois Lupkoski
Sharon Scott	Bill and Linda Kennedy			

The mission committee meets at 10 am. in the library on the 4th Thursday of the month unless otherwise stated. Our meetings generally last one hour. The chair of the committee is Laura Cheyne.

The Bulletin Board in the hallway is always updated by Maryka Wester, with ongoing information regarding mission work. Please take time to have a look.

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COMOX VALLEY PRESBYTERIAN CHURCH

ANNUAL REPORT **2019 Minister: Rev. Jennifer Geddes**

The committee spearheads the \$10 a month club. We thank Corinne, who remains our liaison person. She continues to work with the staff at Aspen Park Elementary School in allocating funds where required. With these funds we can lend our support as a congregation to the local schools when the needs arise. This can vary from food supplies, clothing, shoes and school events. We would like to thank all the supporters of the \$10/mo. club, including the members of the Tai Chi group, who donate so generously. In 2019 we donated \$2500. The schools are very appreciative and thank you letters are often seen posted on the bulletin board. Each describes their unique needs. If you have questions, please let us know.

The committee also oversees the collection, sorting and distribution of food bank items. Food bank Sunday is the first Sunday of the month. The collected items are given to the Comox Valley Head Injury Society, the Sonshine Soup Kitchen and The Salvation Army.

The 2019 Lenten Project focused on raising funds for Maternal, Newborn and Child Health in Malawi. The amount raised was \$3365. With this amount we were able to purchase two

emergency obstetric kits. The remaining money went towards purchasing bicycles for volunteers/staff to access patients.

The Salvation Army Xmas Hamper program was again coordinated by Adriana and remained the same as last year. The congregation was asked to donate through their budget envelopes and a total of \$1805 was given. These funds were earmarked to help with unsponsored families. Several new toys and new clothing were also donated. So once again we would like to thank the congregation for their generosity.

The mission committee sets up the Advent wreath and organizes the readers for the four weeks of Advent. In conjunction with the minister, we determined that the Xmas Eve service collection be donated to the PWS&D Emergency Relief Fund. Approximately \$558 was received.

The mission committee also led the Presbyterian Sharing Service on Sunday Oct 20th.

Respectfully submitted Linda Kennedy

OFFERING/COUNTERS REPORT

We have a great team of counters for the offering on Sundays. Most have done this for many years. It takes less than half an hour once a month after church. The Presbyterian Church in Canada mandates that counters have to work in pairs and this works well for us. Everyone has their regular partner and Sunday. If they are away they swap with someone. Spares are always welcome to sign up and we provide training for this easy but important task.

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COMOX VALLEY PRESBYTERIAN CHURCH

ANNUAL REPORT **2019** Minister: Rev. Jennifer Geddes

Respectfully submitted, Pat Douglas

PASTORAL CARE REPORT

Our members were Laura Cheyne, Heather Philip, Ruth Rivington, Convener and Jenn Geddes.

We had several minutes this past year.

During those meetings we reviewed those who are ill or housebound, mostly those who are seniors. Jenn and Heather visited most of these people and entertained them in song, and most of them joined with them. Cards were also sent out to these people, and also sent out for special occasions

We also connected with visitors and made them feel welcome.

It was noted that the Prayer Group is part of Pastoral Care. There is now a Blood Pressure Machine for use

We meet usually the second or third Thursday every second month and would welcome anyone to join us.

We Welcome Angela Hope as our Pastoral Support Worker and she will be contacting with Elders and members of the congregation

Submitted by Ruth Rivington

PERSONNEL COMMITTEE

In January of this year, Bev Morrison, Chair of the Personnel Committee, relinquished both her position as Chair and member of this Committee. We would like to acknowledge and thank Bev for the many years of service, leadership and skill she provided. Other members of the Committee include Anne Nelson, Ian Sibbald, and Marion Lade as representative Elder.

The Committee is presently rebuilding and our thanks to Libby Day for agreeing to take on the Chair responsibility.

In January 2019, our Administrative Assistant Susan Scott resigned her position. We thank her for the many years of service to us as a congregation. The position was posted, interviews took place, and Katie Campbell was the successful candidate. A performance review was conducted at the conclusion of Katie's three months in the position, and we are pleased to report that both she and we are delighted to have her with us. The Church Office is open Tuesday through

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COMOX VALLEY PRESBYTERIAN CHURCH

ANNUAL REPORT **2019 Minister: Rev. Jennifer Geddes**

Friday from 9:00am – noon. Be sure to check with Katie if you need to book a meeting space; have an announcement put into the bulletin; or if you have Committee responsibilities that require additional support such as on-line and or advertising/promotions. Katie has time in her schedule to help you!

As well during the past year, Terms of Reference were reviewed and revised for the Committee, as was the case for all of the Committees within the Church.

2020 is looking like a year of much change for us as new staff comes on board. We are thrilled to have Angela Hope accept the position of Pastoral Care Assistant effective February of this year. There are two additional positions yet to be filled – Choral Music Director and Church Custodian.

If you would be interested in being a part of this Committee, we would be pleased to have you come on board.

Submitted by Marion Lade

PRAYER GROUP

Prayer group meets every second Wednesday evening at a members home. Currently there are nine of us, both men and women who meet regularly. Between meetings we do keep in touch by email should an urgent prayer need come up. The meeting begins with a general overview of previous prayer requests and requests that have come up since we last met. Each member has a chance to bring forward any concerns they may have --or indeed maybe something that they wish to praise ! There is then a short devotion before we enter into prayer. Members may pray aloud if they wish, or not. Each week we pray for approximately six church members, going alphabetically down the contact list. You are all included once or twice a year !! We end with the Lord's Prayer.

Everything that is talked about during these meetings is strictly confidential and I have found that we develop a great sense of trust in each other. New members are always welcome and I can assure you although it is serious stuff we deal with we do also have a lot of fun plus we enjoy some pretty delicious goodies each time.. Please come and see me or Heather Phillips if you would like more information.

Respectfully Submitted; Angela Hope

FINANCE REPORT

A very important part of the church are the finances. The finance committee has worked at keeping the church finances in order. The congregation has placed a huge trust in the committee and we try to manage the money that comes in and goes out. A special thank you to Ruth Rivington for keeping the donations and rent revenue organized . Thanks also to Marg

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COMOX VALLEY PRESBYTERIAN CHURCH

ANNUAL REPORT 2019 Minister: Rev. Jennifer Geddes

Carr, who was the chair-person until the end of 2019. I am taking over as of January 2020. Also, thanks to Bob Mortimer who writes up the quarterly reports and is an active member of the committee. Ron Philip also is an active member who has important ideas to contribute. We have a new member this year, Al Schut. He has valuable insight into how the finances should be handled. We are really glad he joined.

The 2018 financial account of the Comox Valley Presbyterian Church were looked at by accountant Josh Ghory and he stated in an email that “the general ledger records matched what was filed with the Canada Revenue Agency.”

The finances of the church can make or break how a church functions. We greatly appreciate the generosity of the people in this church! For those who want to give on a regular basis, an option to consider is the PAR program. See Bev Morrison for more info. May God continue to bless us and may we use His blessings in the best way possible. **Wayne Penner**

CVPC 2019 FINANCIAL REPORT – 31 DECEMBER 2019

Income and Expenses January - December 2019

Giving For:		Actual	Budget
Support for our Church		118,530.97	115,000.00
Presbyterian Sharing		10,164.00	11,000.00
Total Giving		128,694.97	126,000.00
Total Income		144,600.14	142,450.00

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COMOX VALLEY PRESBYTERIAN CHURCH

ANNUAL REPORT **2019** **Minister: Rev. Jennifer Geddes**

Total Expense		150,045.88	150,855.00
Net Income		-5445.74	-8405.00

Total Giving. Congregational Total Giving for 2019 was \$2,695 (2%) more than budgeted, which is excellent. It might be noted, however, that the Presbyterian Sharing portion of that giving was \$836 less than budgeted.

Total Income for the year was \$2,150 more than budgeted.

Total Expenses for the year were \$810 (0.5%) under budget.

Net Income for the year was a deficit of -\$5,445 compared to what was a budgeted deficit of -\$8,405.

Summary. Our overall financial performance during 2019 was generally very good, notwithstanding the disappointing net income deficit at the end of the year. That deficit occurred as a result of a significant mandatory expenditure that arose late in the year and that was not in the budget.

The congregation is to be commended for their 2019 giving, and those volunteers who have had responsibility for the management and control of expenditures are also recognized for their good work.

While the 2020 operating budget does show a deficit Net Income at this time, it appears that barring any significant unforeseen expenditures, and noting the trend in increased giving during the last four months of 2019, a balanced budget at the end of 2020 is a good possibility. Thank each of you for your continuing financial support of CVPC.

CVPC Finance Committee
25 February 2020
Submitted by Bob Mortimer

COMOX VALLEY PRESBYTERIAN CHURCH

ANNUAL REPORT **2019** Minister: Rev. Jennifer Geddes

Comox Valley Presbyterian Church Balance Sheet As at 31/12/2019

ASSET

Current Assets

Cash Transfer Acct	1,123.45	
Petty Cash	25.00	
Community SaAcct BofM 8146-809	8,411.76	
Chequing Acct B of M 0714 1055-138	21,434.85	
Fellowship Group@CIBC	4,387.17	
Sub Total Cash		35,382.23
Invest-GIC-BofM -Bldg Mtn. 9794-592	5,000.00	
Invest GIC - Roof/Furnance 9794-859	10,052.00	
Invest GIC- Memorial Fund 979-4103	0.00	
Invest GIC-New Begin Fund 979-4111	54,378.50	
Invest GIC-Contingency #2 979-4090	15,634.15	
Invest-GIC Estate 1613-714	33,701.27	
Invest-GIC Contingency #3 1613-741	44,259.66	
Sub Total GIC's		163,025.58
Total Current Assets		198,407.81

Facilities Costs

Garden Shed	800.00
Building	584,615.32
Cross Steeple	7,700.11
Exterior Lighting	3,567.30
Fencing	8,691.94
Landscaping	28,086.17
Singage	1,318.40
Site Development	165,162.13
Stained Glass Windows	2,790.50
Total Facilities Costs	802,731.87

Furniture and Equipment

Audiovisual Equipment	11,480.29
Church FF & E	20,321.45
Church FF & E Pews	1,729.97
Church Equipment	1,755.89
Communion Ware	1,196.41
Computer Equipment	3,518.79
Copier	3,354.40
Heat Pump	11,029.92
Hearing System	1,399.59
Kitchen Equipment	13,392.96
Music Library	2,448.11
Musical Instruments	8,968.00
Office Equipment	19,580.04
Total Capital Assets	100,175.82

TOTAL ASSET **1,101,315.50**

LIABILITY

Giving Liabilities

Gifts Received	8,744.19
Archive Cabinet	294.61
Legacy Fund	525.00
\$10/month Missions	2,872.03
Benevolence	2,178.49
Memorial Fund	11,318.11
Lenten Project/Hampers	30.00
Other Gifts	2,185.92
Food Bank	20.00

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COMOX VALLEY PRESBYTERIAN CHURCH

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Comox Valley Presbyterian Church Balance Sheet As at 31/12/2019

Presbyterian Sharing	15.00
PWS&D General	45.00
P.W.S. & D Other	2,800.12
Heating/Roof	10,153.91
Fellowship	1,095.95
Total Giving Liabilities	42,278.33
Current Liabilities	
Accounts Payable	-167.06
Damage Deposits	500.00
Accts Pay--Emp Medical Benefits	60.48
Accts pay - Emp Pension Benefit	326.02
Total Current Liabilities	719.44
Employee Liabilities	
CRA Payroll Deduction adjustments	829.56
Vacation payable	242.44
EI Payable	-501.52
CPP Payable	1,133.37
Federal Income Tax Payable	514.82
Total Receiver General	1,146.67
WCB Payable	-84.47
Var. Assessments	1.88
Total Employee Liabilities	2,136.08
Sale Taxes Liabilities	
HST/GST Paid on Purchases	-3,981.82
HST Owing (Refund)	-3,981.82
HST/GST Owing/Refunds	2,571.48
Total Current Liabilities	-1,410.34
TOTAL LIABILITY	43,723.51
EQUITY	
Owners Equity	
Congregational Equity	2,187.97
Retained Earnings CIBC bank accts	1,409.36
Retained Earnings - Previous Year	1,059,625.15
Current Earnings	-5,630.49
Total Owners Equity	1,057,591.99
TOTAL EQUITY	1,057,591.99
LIABILITIES AND EQUITY	1,101,315.50

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