

**Joy to the World! Nativity Display  
Registration Form  
Comox Valley Presbyterian Church  
725 Aspen Rd Comox**

**You do not have to provide this form again if you have previously lent this set to us.**

Thank you so much for lending us your Nativity Set for the Joy to the World! Nativity Display. Please read this form and submit it along with your nativity item to display at our event on Dec. 16 and 17. **(One form per set please.)** See also below for drop off and pick up times. We are especially interested in the origins, history and any other stories associated with the set.

Please note that while we will do whatever we can to safeguard your sets, there is no additional liability insurance on the part of Comox Valley Presbyterian Church. If your set is valuable, consult your home insurance policy to see if that would cover any loss. We will have a no-touch policy for all items and there will be monitors on the floor to make sure everyone complies. Those sets that are deemed very valuable by owners will be placed out of reach of children (if this is needed please let us know).

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Set description: Number of Pieces: \_\_\_\_

Construction Material: \_\_\_\_\_

Relative size (small, medium, large): \_\_\_\_\_

Description of set/Country of origin:

History or story related to the set: (This very important to us if you do have a story associated with the set)

*(use back side if necessary.)*

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**IMPORTANT DROP-OFF/PICK-UP INSTRUCTIONS and SCHEDULE:**

1. Pack your set in a **box**, using protective packaging as necessary. Please include only one set per package/box
2. Write your name clearly on the outside of the box, as well as the number of pieces in the set.
3. If possible, include a photo, or you can send a digital copy to [alschut@shaw.ca](mailto:alschut@shaw.ca).
4. Have this form ready to give to us at the drop-off.

Drop-off Schedule :      Friday December 9, 10AM to noon at the Office  
                                    Sunday December 11, after the morning service  
                                    Tuesday, Wednesday and Thursday Dec 13,14 and 15, 10AM to noon at the office

Pick-up Schedule:        Saturday December 17, 4 to 6 PM (you may wish to help us take down, as well!)  
                                    Sunday December 18, after the morning service  
                                    Tuesday December 20, 10AM to noon, or during office hours Dec. 21.